

Titus County
Training & Travel Authorization Form

Person requesting training: Sheila Moon

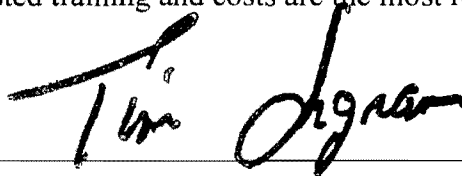
Job Title: Admin Assistant

Date of request: (Must be 30 days prior to training) 08/21/2013

1. Title of conference, seminar or training 11th Annual Training Conference for the Sheriff's Administrative Assistant
2. Destination/location of training San Antonio
3. Is training Mandatory _____ or optional Yes ?
4. Dates of training: Oct 17th to Oct 18th
5. Dates of actual travel: Oct 16th Oct 18th
6. Cost of Registration. \$100.00
7. Total cost of meals (\$40.00 per day): \$80.00
8. Total Cost of Hotel/Motel accommodations \$254.00
9. Will you travel by carpooling or by your personal vehicle? Personal vehicle
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: 441.83 or the approximate total miles to be claimed 782
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. ~~434.00~~ 875.83

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: _____



Date: _____

08-27-2013

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

Dianne Court
9-6-2013

Titus County
Training & Travel Authorization Form

Person requesting training: Andrea Miller

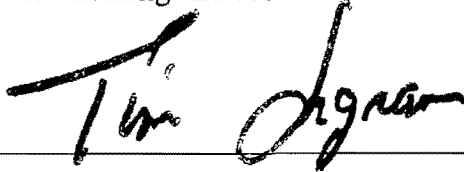
Job Title: Records/Evidence Clerk

Date of request: (Must be 30 days prior to training) August 28, 2013

1. Title of conference, seminar or training T.A.P.E.I.T. 2013
2. Destination/location of training Austin, TX
3. Is training Mandatory _____ or optional X?
4. Dates of training: 10-22-2013 to 10-25-2013
5. Dates of actual travel: 10-21-2013
6. Cost of Registration. \$331.25
7. Total cost of meals (\$40.00 per day): \$160.00
8. Total Cost of Hotel/Motel accommodations \$529.00
9. Will you travel by carpooling or by your personal vehicle? County Vehicle
If carpooling, will the vehicle used be your personal vehicle? _____
10. Approximate total cost of travel: _____ or the approximate total miles to be claimed _____
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$1020.25

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: _____



Date: 9-5-13

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date

Titus County
Training & Travel Authorization Form

Person requesting training: PAULA DYKE
Job Title: Justice of the Peace, Act 2
Date of request: (Must be 30 days prior to training) registration fee under first, to be put on the roster, and accepted to class Note: we have to send in our
1. Title of conference, seminar or training Justice of the Peace Seminar 20 Hr.
2. Destination/location of training Rockwall, TEXAS
3. Is training mandatory YES or optional ?
4. Dates of training: March 9, 2014 to March 11, 2014
5. Dates of actual travel: March 9 - March 11
6. Cost of Registration: \$ 100.00
7. Total cost of meals (\$40.00 per day): \$ will turn in afterward
8. Total cost of hotel/motel accommodations: \$ will turn in afterward
9. Will you travel by carpooling or by your personal vehicle? personal vehicle
If carpooling, will the vehicle used be your personal vehicle? N/A
10. Approximate total cost of travel: \$? or the approximate total miles to be claimed ?
11. Total approximate cost of training including attendance, meals, hotel accommodations, and travel. \$?

I affirm the above listed training and costs are the most reasonable cost to Titus County with all factors included.

Elected Official: Paula Dyke

Date: 9-4-13

County Judge

Date

Commissioner, Precinct 1

Date

Commissioner, Precinct 2

Date

Commissioner, Precinct 3

Date

Commissioner, Precinct 4

Date